

THE STATE OF NEW HAMPSHIRE



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**Via regular mail and e-mail**

December 28, 2012

Gregory C. Shapiro  
Shapiro Enterprises, Inc.  
10 Island View Drive  
Cumberland Foreside, ME 04110

Re: DM 12-360 Shapiro Enterprises, Inc.  
Natural Gas Aggregator Registration Application  
Deficiency Letter

Dear Mr. Shapiro:

The application for Shapiro Enterprises, Inc. to register as a natural gas aggregator was received on December 20, 2012. Staff of the New Hampshire Public Utilities Commission (Commission) has completed its initial review of the registration application. The submitted application was incomplete and is therefore deficient in its current form.

Shapiro Enterprises, Inc. should address the following Commission requirements as appropriate in either its cover letter and/or in an update to its registration application:

- Puc 3003.04(a) – No aggregator shall enroll customers, or arrange to sell to or contact customers, or solicit specific customers for such purposes until such aggregator has completed all aspects of registration required by PUC 3003;
- Puc 3006.02(a)(2) - The applicant's business address, telephone number, e-mail address and website address, as applicable;
- Puc 3006.02(a)(3) - The applicant's name(s), title(s), business address(es), telephone number(s), and e-mail address(es) of the applicant if an individual or of the applicant's principal(s) if anything other than an individual;
- Puc 3006.02(a)(5) – A copy of the applicant's current certificate of authority to do business in the State of New Hampshire from the Secretary of State, if anything other than an individual;

Specifically, the applicant's submitted registration application shall acknowledge in its cover letter whether or not it has been in compliance with Puc 3003.04(a). In the event the applicant has not been in compliance with Puc 3003.04(a), an explanation should be provided as to why it has not been in compliance with the requirement.

Additionally, the applicant's submitted registration application shall address the requirements of Puc 3006.02(a)(2) to provide its e-mail address, and if available, its website address. Puc 3006.02(a)(3) requires that the applicant shall include a job title and email address as part of the contact information. A job title and email address for the customer service contact is required in Puc 3006.02(a)(4). Puc 3006.02(a)(5) requires that the registration application shall include a copy of its current certificate of authority to do business in the State of New Hampshire from the Office of the Secretary of State. Lastly, in the applicant made a request in its cover letter to keep its business address confidential. Commission rules require that a business address be included as a matter of public record for natural gas aggregator registrations. It is recommended that the applicant resolve this issue in a manner that will be in compliance with Commission rules.

In order to complete the registration process, Shapiro Enterprises, Inc. will need to address each of the issues referenced above. These requirements should be administratively straightforward to correct. A letter with the updated information should be filed in an expedient manner to the docket number assigned to this application (DM 12-360). Until such time that these issues have been resolved, the 60-day review period will be suspended.

If you have any questions related to the registration requirements or to your registration application please refer to the registration instructions and checklist located on the Commission web page at <http://www.puc.nh.gov/Gas-Steam/CNGS-Aggregator%20registration%20application%20instructions%20and%20checklist.pdf> OR contact me directly at (603) 271-2434.

Sincerely,



Robert J. Wyatt  
Utility Analyst IV, Commission Staff

cc: Docket File